

LAKESHORE CLUB

Incident Report

Villa #: _____

Owner: _____

Telephone #: _____

Person(s) Involved:

Villa #:

Relation to Owner:

Date: _____

Time: _____

Location of Incident: _____

Description of Incident:

Injuries: Y / N

Property Damage: Y / N

Authorities contacted: Y / N

If yes, list the responding agency, damages, report number or officer name (if any):

Action Taken or Recommendations (if any):

Witness (es):

Villa #:

Telephone #:

Report Completed By: _____

Villa #: _____

Pod #: _____

*Relation to owner: (1) Tenant (2) Guest (3) Member of owner family (4) Unknown
Make 2 copies, one for Board of Directors, one for Security file
Original to Manager for villa file*